

# Campus Planning and Facilities Management

## ○ News and Information ○

April 2020

### WELCOME NEW CPFM EMPLOYEES!

Douglas Walborn, Custodian.....	3/2/20
Rebecca Jones, Custodian.....	3/2/20
Michael Howard, Custodian.....	3/2/20
Carlos Choto, Custodian.....	3/16/20
Yancy Sautner, Custodian.....	3/16/20
John Seven, Custodian.....	3/31/20

**In these challenging times, CPFM is working together to make sure our campus remains safe and clean. One way we are doing this is to increase safe point cleaning on high touch areas like handrails, doorknobs, faucets, etc. We added handwashing stations around campus, and are servicing those. Our custodians are doing everything they can to keep things disinfected. The other CPFM employees remaining on campus are practicing social distancing and keeping spirits up! Stay safe & healthy.**



**On March 10th, at CORE Leadership, two of the Quest for the Best Task Forces, Parking/Transportation and Team Building, presented their findings and recommendations. To see their presentations, please go to: <https://cpfm.uoregon.edu/quest-best-task-force-presentations>**

Teams included:

**PARKING/TRANSPORTATION**

Aaron Olsen – Campus Planning  
Ashleigh Sizemore - CPM  
Judy Peters – Work Control  
Jered Lewis – U&E  
Boz Van Houten – U&E  
Rick Schwab – U&E

**TEAM BUILDING**

Sandi Cullimore – Work Management  
Morgan Driggs – Work Control  
Lawrence Elliott – Construction Svcs.  
Cory Hime – U&E  
Steve Mital - Sustainability  
Ivy Pitts – Campus Planning  
Wanita Tiburcio – D&C  
Terri Winn - Custodial



**Jennifer Hudson,**  
Ombudsperson for UO came to the CORE Leadership Meeting on March 10th, and spoke about the program and what services they provide. For more information on the Ombuds Program, go to: [ombuds.uoregon.edu](http://ombuds.uoregon.edu).



# Employee News

**WE DID IT!!!** We met our goal of donating more than 125,000 pounds of food to FOOD for Lane County as part of the Governor's State Employees Food Drive. In fact, UO employees donated a total of 136,720 pounds equivalent! Please feel free to share the good news far and wide. Moments of solidarity and support mean so much in times like these, especially with FOOD for Lane County needing to postpone or cancel their food drive events in response to COVID-19. I'm grateful for your hard work throughout the month of February to make this food drive a success.

Top overall departments:

1. First place: UO Foundation 17,029 lbs.
2. Second place: Psychology 15,009 lbs.
- Third place: Advancement 12,101 lbs.

Best-in-class awards:

Chocolate sales:

1<sup>st</sup> place: Johnson Hall, 150 bars

2<sup>nd</sup> place: CPFM: 147 bars

3<sup>rd</sup> place: University HR, 109 bars

## MICROSOFT OUTLOOK FOR MOBILE PHONES

Microsoft Outlook for mobile phones app allows you to have your inbox and calendar on your phone SEPARATE from your personal mail and calendar. I don't know about you, but this is great for me. FASS-IT can help you set it up if you need assistance, but it's pretty intuitive. Below are the basic instructions if you want to give it a shot.

<https://support.office.com/en-us/article/outlook-for-ios-and-android-help-cd84214e-a5ac-4e95-9ea3-e07f78d0cde6>



**Darin Dehle, Jim Cody, James Johnson, Facilities Manager for OIMB, Jeff Butler and Kevin Farthing,** conducting a site inspection and reviewing several completed projects at OIMB.

**SPRING HAS SPRUNG!**

**ENJOY THE SUN AND BLOOMS!**



# Employee News

## FASS—HR Updates

The University of Oregon initiated a hiring freeze effective **March 19, 2020**. It applies to any potential employee of the University, including temporary, graduate (GE), and student employees. The freeze affects not only future hires, but recruitments currently in progress up to the point of a verbal offer being extended to the finalist. If an offer had been extended by the time the announcement was made, those searches will be allowed to conclude. Right now, unit AVPs are working with search chairs and hiring managers to determine if they will submit open recruitments for an exception from their respective Vice President. If you are currently on a search committee, you should know within the next week or two what the decision will be regarding your search. If you have questions in the meantime, please email Patrick Moore, Associate Director of FASS-HR at [pmoore1@uoregon.edu](mailto:pmoore1@uoregon.edu) and he will assist you.

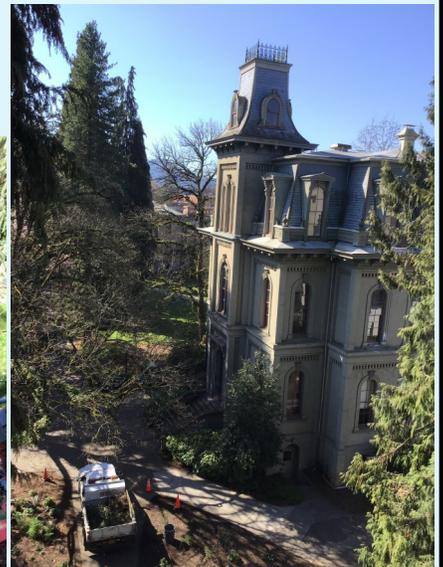
Congrats to **Michael Philley** for his new position as **Graveyard Custodial Supervisor**. Michael was previously the Graveyard Custodial Coordinator before becoming the interim supervisor. His new position took effect on March 16th.



Congrats to **Kevin Wilson** for his new position as **Field Superintendent** with Facilities Services. Kevin has been a Trades Maintenance Coordinator in the Carpentry Shop and, as of March 2nd, took on this new role.



**Amber Stitch prepares to ascend a scarlet oak in the Women's Quad to do some maintenance, while Aaron Maxwell assists on the ground. Thanks to Becket DeChant for the pics!**



# Employee News

## DIVERSITY RELATED EVENTS FOR APRIL 2020

JSMA is closed through April 10<sup>th</sup>

MNCH is closed through March 29<sup>th</sup> and events are closed through April 19<sup>th</sup>

**\*\*\* THE FOLLOWING EVENTS WILL BE AVAILABLE WHEN THE MUSEUMS RE-OPEN\*\*\***

Wednesday, April 1 through August 30, 2020, 11am-5pm: [Natural Athletes: Track & Field Champs of the Animal Kingdom](#) - delve into Track Town culture, learn about health and fitness research. Museum of Natural and Cultural History, 1680 E 15th Avenue, (free with UO ID)

Wednesday, April 1 through September 13, 2020, 11am-5pm: [Racing to Change: Oregon's Civil Rights Years—The Eugene Story](#) - explore racist policies and civil rights activism in Eugene. Museum of Natural and Cultural History, 1680 E 15th Avenue

Wednesday, April 9 through 18 at 3:00 pm: [Every Word was Once an Animal](#)- Immerse yourself in an interactive dance. Jordan Schnitzer Museum of Art (JSMA)



**Amber Stitch from CPM Grounds Crew did a fantastic job presenting on Women in the Work Force at our Diversity Open Forum on March 5, 2020.**

## KUDOS KORNER

**From:** Chelsey Fitzgerald <[clfitz@uoregon.edu](mailto:clfitz@uoregon.edu)>  
**Sent:** Wednesday, March 11, 2020 8:10 AM  
**To:** CPFM Work Control Center <[workcontrolcenter@uoregon.edu](mailto:workcontrolcenter@uoregon.edu)>  
**Subject:** RE: Paper towels required

Dear CPFM,

I just wanted to write to say thank you for all your hard work during this crazy time – it is really appreciated!

Best,  
Chelsey

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# 2020



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<p>1</p>  <p>April Fools' Day</p>	<p>2</p> <p>Autism Awareness Day</p>	3	4
<p>5</p> <p>Palm Sunday</p>	6	<p>7</p> <p>World Health Day</p>	<p>8</p> <p>Passover begins</p> 	9	<p>10</p> <p>Good Friday</p> <p>Day of Silence (LGBTQ)</p> <p>Payroll Cut Off</p>	11
<p>12</p> <p>Easter</p> 	13	14	<p>15</p> 	16	17	18
19	20	21	<p>22</p>  <p>Happy Earth Day</p>  <p>Happy Administrative Professionals Day...</p>	23	<p>24</p>  <p>ARBOR DAY</p> <p>shutterstock · 130926392</p>	25
26	27	28	29	<p>30</p> <p>Pay Day</p>		

Click here for the DUCK Sports Calendar  
<https://goducks.com/calendar.aspx>